

**Canterbury Place Council of Homeowners  
Board of Directors  
APPROVED 07/17/23**

**Landscaping and Grounds Committee**

**Composition**

The committee shall be made up of three (3) to five (5) homeowners; and consist of no more than three (3) Board members.

**Responsibilities**

Review maintenance requests exceeding \$1,000.00 for all grounds/landscaping in the Common or Limited Common areas of the Regime. Following review of the request and cost estimate, the committee will submit their recommendation to the Board for final review and action.

Review requests for changes to the grounds/landscaping in the Common or Limited Common Areas of the Regime. The Committee will review all homeowner sketches or drawings of the requested improvement to determine if the changes are consistent with the By-Laws, Rules of the Association, and overall appearance of the community. Following review, the Committee will submit their recommendation to the Board for final review and action.

Review the work of outside contractors to ensure they are providing quality workmanship and adhering to their contracts with the Association. Any complaints regarding workmanship will be forwarded to the Management Company who will notify the contractor.

The Committee will review all bids for grounds and landscaping services in excess of \$5,000.00 to determine which bid best meets the needs of the Community. Following review, the Committee will submit their recommendation to the Board for final review and action.

Grounds of the Association also include all hard surfaced walkways, paved surfaces, and storm drainage systems, etc.